

Tuesday, 26 June 2018

Dear Councillor

CABINET

You are requested to attend a **Cabinet** meeting to be held at **Steve Greenslade Room, County Hall, Usk** on **Wednesday, 4th July, 2018**, at **2.00 pm**.

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. To consider the following reports (Copies attached):
 - i. **THE KNOLL ABERGAVENNY S106 FUNDING** 1 - 14
Divisions/Wards affected: Abergavenny

Purpose: To seek member approval to utilise Section 106 off-site balances from the development at The Knoll, Abergavenny and to include this funding in the capital budget for 2018/19.

Author: Mike Moran, Community Infrastructure Coordinator

Contact Details: mikemoran@monmouthshire.gov.uk
 - ii. **TO DECLARE SURPLUS TO REQUIREMENTS AND SEEK CONSENT FOR THE DISPOSAL OF APPROX. 36 ACRES OF AGRICULTURAL LAND** 15 - 20
Division/Wards Affected: Trellech United

Purpose: The purpose of this report is to declare surplus to requirements circa 36 acres of agricultural land and seek consent for its disposal

Author: Gareth King MRICS - Principal Estates Surveyor

Contact Details: garethking@monmouthshire.gov.uk
 - iii. **RESTRUCTURING OF ATTRACTIONS** 21 - 40
Division/Wards Affected: All

Purpose: To propose changes in the Enterprise Directorate within Tourism, Leisure, Culture and Youth Services to the staffing structure at Caldicot Castle, Chepstow Tourist Information Centre, Shirehall and Tintern Old Station.

Author: Ian Saunders, Head of Tourism, Leisure, Culture and Youth Services

Richard Simpkins, Business Manager Tourism, Leisure, Culture and Youth Services

Marie Bartlett, Finance Manager

Contact Details: iansunders@monmouthshire.gov.uk;

richardsimpkins@monmouthshire.gov.uk;

mariebartlett@monmouthshire.gov.uk

iv. **CARE LEAVERS - COUNCIL TAX EXEMPTION** 41 - 54

Division/Wards Affected: All

Purpose: This report seeks approval to exempt all care leavers up to the age of 25 from paying council tax.

Author: Ruth Donovan, Assistant Head of Finance: Revenues, Systems and Exchequer

Contact Details: ruthdonovan@monmouthshire.gov.uk

v. **PRIMARY SCHOOL MEAL DEBT RECOVERY POLICY AND PROCEDURE** 55 - 66

Division/Wards Affected: All

Purpose: This report outlines the issues surrounding school meal debt management within primary schools. A report on the matter was considered at the Children and Young People Select Committee on the 17th May 2018 and feedback from the meeting is provided in this report.

This report seeks a Cabinet decision on how primary sector school meal debt should be managed and accounted for in the new academic year.

Author: Roger Hoggins, Head of Operations

Contact Details: rogerhoggins@monmouthshire.gov.uk

vi. **CONSULTATION PAPER FOR INCLUSION REVIEW** 67 - 128

Division/Wards Affected: All

Purpose: This report seeks to provide Cabinet with an update on the statutory consultation exercise undertaken in relation to the proposed new delivery model of services for pupils with Additional Learning Needs and Inclusion services across Monmouthshire.

This report also seeks permission from Cabinet to amend the consultation timeline, allowing for an opportunity for further reflection on the feedback received during the consultation process and consider how this may impact on the proposed delivery model going forward.

Author: Will McLean

Contact Details: willmclean@monmouthshire.gov.uk

- vii. **A GREAT START FOR ALL - DRAFT MONMOUTHSHIRE NEET (NOT IN EDUCATION, EMPLOYMENT OR TRAINING) REDUCTION STRATEGY** 129 - 168

Division/Wards Affected: All

Purpose: To present the draft Monmouthshire NEET Reduction Strategy for approval following scrutiny at CYP Select Committee 28th June 2018

Author: Hannah Jones, MCC Youth Enterprise Manager

Contact Details: hannahjones@monmouthshire.gov.uk

- viii. **WELSH CHURCH FUND WORKING GROUP** 169 - 180

Division/Wards Affected: All

Purpose: The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications for the Welsh Church Fund Working Group meeting 2 of the 2018/19 financial year held on the 21st June 2018.

Author: David Jarrett – Senior Accountant – Central Finance Business Support

Contact Details: davejarrett@monmouthshire.gov.uk

Yours sincerely,

Paul Matthews
Chief Executive

CABINET PORTFOLIOS

| County Councillor | Area of Responsibility | Partnership and External Working | Ward |
|-------------------------------------|--|--|-----------------|
| P.A. Fox (Leader) | Whole Authority Strategy & Direction CCR Joint Cabinet & Regional Development; Organisation overview; Regional working; Government relations; Public Service Board; WLGA | WLGA Council WLGA Coordinating Board Public Service Board | Portskewett |
| R.J.W. Greenland (Deputy Leader) | Enterprise Land use planning; Economic development; Tourism; Development control; Building control; Housing & homeless; Leisure; Youth; Adult education; Outdoor education; Community Hubs; Cultural services | WLGA Council Capital Region Tourism | Devauden |
| P. Jordan | Governance Council & Executive decision support; Scrutiny; Regulatory Committee standards; Community governance; Member support; Elections; Democracy promotion & engagement; Law; Ethics & standards; Whole Authority performance; Whole Authority service planning & evaluation; Regulatory body liaison | | Cantref |
| R. John | Children & Young People School standards; School improvement; School governance; EAS overview; Early years; Additional Learning Needs; Inclusion; Extended curriculum; Admissions; Catchment areas; Post 16 offer; Coleg Gwent liaison. | Joint Education Group (EAS) WJEC | Mitchel Troy |
| P. Jones | Social Care, Safeguarding & Health Children; Adult; Fostering & adoption; Youth offending service; Supporting people; Whole Authority safeguarding (children & adults); Disabilities; Mental Health; Health liaison. | | Raglan |
| P. Murphy | Resources Finance; Information technology (SRS); Human Resources; Training; Health & Safety; Emergency planning; Procurement; Audit; land & buildings (inc. Estate, Cemeteries, Allotments, Farms); Property maintenance; Digital office; Commercial office | Prosiect Gwrydd Wales Purchasing Consortium | Caerwent |

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|------------|---|--------------------------|-------------|
| S.B. Jones | County Operations Highways maintenance, Transport, Traffic & Network Management, Fleet management; Waste including recycling, Public conveniences; Car parks; Parks & open spaces; Cleansing; Countryside; Landscapes & biodiversity; Flood Risk. | SEWTA Prosiect Gwyrdd | Goytre Fawr |
| S. Jones | Social Justice & Community Development Community engagement; Deprivation & Isolation; Community safety; Social cohesion; Poverty; Equalities; Diversity; Welsh language; Public relations; Trading standards; Environmental health; Licensing; Communications | | Llanover |

Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.